

Kumamoto University's Correspondence to the Outbreak of the COVID-19
(4th Version Protocol)

The outbreak of COVID-19 in Hubei Province as well as in Zhejiang Province has been reported in the People's Republic of China, and the infection has been rapidly spreading not only inside of the country but also to the other part of the world. In order to control/prevent the virus transmission, all faculty members, professors, and students of Kumamoto University are requested to take measures including the following but not limited to;

- Keep calm and attempt not to have excessive anxiety
- Cover your mouth and nose with your sleeve or anything else other than your palms when cough or sneeze
- Wash your hands properly and frequently

Please note that all precautions should be taken as if to prevent other infectious diseases such as common cold and influenza.

1. Correspondence of Faculty Members and Students

Do not travel to any part of Hubei Province and Wenzhou City, Zhejiang Province (including both personal and business trips,) also, avoid taking non-emergency and/or unnecessary trips to the other provinces or the autonomous regions of the People's Republic of China (as at February 17, 2020 in response to Overseas Safety Information published by Ministry of Foreign Affairs of Japan.)

When you plan any trips abroad, please ensure to check and pay attention to the most up-to-date information by accessing Ministry of Foreign Affairs of Japan's website* and Ministry of Health, Labor and Welfare Quarantine Station's website**. In addition, ensure to notify of your trip plan to the General Affairs Division officer (in case of a Faculty member) or the Educational Affairs Division officers at your faculty/school (in case of a student) prior to the trip.

Anyone who returns or visits from any part of the People's Republic of China must have a 14-day leave from work or study/research and remain at home during this period.

Also, everyone including returnees and visitors from the People's Republic of China has to contact the "Help Line" at any Public Health Centre locations*** listed below whenever having following symptoms;

- Cold-like symptoms and a fever higher than 37.5°C/99.5°F for more than four consecutive days
- A fatigue or a difficulty in breathing

Please note that the elderly and people with primary conditions/diseases should contact the "Help Line" if above symptoms continue for more than two days.

If diagnosed as a suspected case after consulting with the "Help Line," they will give you a referral to a specialist. When visit the specialist's office, avoid taking any public transportation.

Also, please report to KU Health Centre at 096-342-2164 not only prior to and after your

visitation to a specialist's office but also the diagnosis/the examination result.

* <http://www2.anzen.mofa.go.jp> (Ministry of Foreign Affairs of Japan)

** <http://www.forth.go.jp/topics/fragment1.html> (Ministry of Health, Labor and Welfare Quarantine Station)

https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000164708_00001.html (Ministry of Health)

*** Each public health centre's support desk will work as a "Help Line" and schedule an appointment with a medical institution, so please find the one nearby from the list below and contact them

2. Establishing the Crisis Management Headquarters for COVID-19

For the prevention and the control of the spread of virus infection/transmission, KU has established the Crisis Management Headquarters.

Any decisions to be made by the Crisis Management Headquarters will be notified via e-mails or posted on University Portal.

To accommodate to the constantly-changing situation, the Headquarters will monitor the following section "3. Assumable Future Events" contents closely, make appropriate decisions to overcome each equivalent situation, and inform all staff members and students regarding the future countermeasures; therefore, please beware of any new information to be released.

3. Assumable Future Events

- ① "Restriction on People Migration" issued by WHO (Public Health Emergency of International Concern declared on January 30, 2020)
- ② A confirmed case or a suspected case found among the University staff members and students (including their co-living family members)
- ③ A suspected case of a secondary transmission/infection originated by a University staff member

4. KU's Correspondence to the Above Events

- ① Restriction of business trips both inside of Japan and aboard
- ② and ③ Closure of classes and/or Closure of University

* This is subject to change as each situation will be observed then an appropriate solution will be proposed

General Affairs Division

Ext. 3117 & 3118

List of Public Health Centres (Help Line)

Location	Phone Number	Hours of Operation (Wweekday/Holidays)
Ariake Public Health Centre	0968-72-2184	9 AM – 7 PM
Yamaga Public Health Centre	0968-44-4121	9 AM – 7 PM
Kikuchi Public Health Centre	0968-25-4138	9 AM – 7 PM
Aso Public Health Centre	0967-24-9030	9 AM – 7 PM
Mifune Public Health Centre	096-282-0016	9 AM – 7 PM
Uki Public Health Centre	0964-32-1207	9 AM – 7 PM
Yatsushiro Public Health Centre	0965-33-3229	9 AM – 7 PM
Minamata Public Health Centre	0966-63-4104	9 AM – 7 PM
Hitoyoshi Public Health Centre	0966-22-3107	9 AM – 7 PM
Amakusa Public Health Centre	0969-23-0172	9 AM – 7 PM
Kumamoto Public Health Centre	096-372-0705 096-364-3222	(Weekdays) 8:30 AM – 7 PM (Holidays) 9 AM – 7 PM
Public Health Emergencies Management Division at Kumamoto Prefectural Government Office (for general inquiries only)	096-333-2256	9 AM – 7 PM

Support Desk for Non-Japanese Speakers (including consultations for the COVID-19)

Location	Phone Number	Hours of Operation
kumamoto Consultation and Support Plaza for Foreign Residents	096-359-4995	10 AM – 6 PM (Excluding 2 nd and 4 th Mondays)