

February 6, 2020

Kumamoto University's Correspondence to the Outbreak of the Novel Coronavirus (2019-nCoV)
(Second Protocol)

The outbreak of Novel Coronavirus (2019-nCoV) has been reported in Wuhan city, Hubei Province, the People's Republic of China, and the infection has been rapidly spreading not only inside of the country but also to the other part of the world. In response to the Public Health Emergency of International Concern declared by World Health Organization, at Kumamoto University, all faculty members, professors, and students are requested to do as follows to control/prevent the virus transmission;

- Stay calm and do not over react
- Cover your mouth with your sleeve when cough and wear a mask at all times
- Wash your hands frequently

1. Correspondence of Faculty Members and Students

Please do not travel to any part of Hubei Province (including both personal and business trips,) also, please avoid taking non-emergency and/or unnecessary trips to the other provinces or the autonomous regions of China (as at February 6, 2020 in response to Overseas Safety Information published by Ministry of Foreign Affairs of Japan.)

When you plan a business trip abroad, please ensure to check and follow the most up-to-date information by accessing the following links;

- <http://www2.anzen.mofa.go.jp> (Ministry of Foreign Affairs of Japan)
- <http://www.forth.go.jp/topics/fragment1.html> (Ministry of Health, Labor and Welfare Quarantine Station)

In addition to above, please ensure to notify of your trip to any General Affairs Division officer (in case of a Faculty member) or Educational Affairs Division officers at your faculty/school (in case of a student) prior to the trip.

Everyone who returns from any part of China must have a 14-day leave from work or study/research and remain at home during this period. If any cold/flu-like symptoms including a high-fever and coughs appear, ensure to wear a mask at all times, and it will be your duty to notify Kumamoto-City Public Health Centre at 096-364-3189 and KU Health Centre at 096-342-2164 of your suspected conditions. Then, see a physician at any medical clinic with a notification to them prior to your visitation as well. Also, during the first contact to the medical clinic, ensure to inform them of your travel history if you have visited Hubei Province at all.

2. Establishing the Crisis Management Headquarters for Novel Coronavirus (2019-nCoV)

For the prevention and the controlling the spread of virus infection/transmission, KU has established the Crisis Management Headquarters.

Any decisions to be made by the Crisis Management Headquarters will be notified via e-mails or posted on University Portal.

To accommodate to the constantly-changing situation, the Headquarters will monitor the following “3. Assumable Future Events” contents closely, make appropriate decisions to each equivalent situation, and inform all staff members and students regarding the future countermeasure; therefore, please beware of any newly information to be released.

3. Assumable Future Events

- ① “Restriction on People Migration” issued by WHO (Public Health Emergency of International Concern declared on January 30, 2020)
- ② A confirmed case or a suspected case found among the University staff members and students (including their co-living family members)
- ③ A suspected case of secondary transmission/infection triggered by a University staff member

4. KU’s Correspondence to the Above Events

- ① Restriction of business trips both inside of Japan and aboard
- ② and ③ Closure of classes and/or Closure of University

* This is subject to change as each situation will be observed then an appropriate solution will be proposed

General Affairs Division

Ext. 3117 & 3118