

February 13, 2020

Kumamoto University's Correspondence to the Outbreak of the COVID-19  
(Third Protocol)

The outbreak of COVID-19 in Hubei Province as well as in Zhejiang Province has been reported in the People's Republic of China, and the infection has been rapidly spreading not only inside of the country but also to the other part of the world. In response to the Public Health Emergency of International Concern declared by World Health Organization, at Kumamoto University, all faculty members, professors, and students are requested to do as follows in order to control/prevent the virus transmission;

- Keep calm and do not over react
- Cover your mouth with your sleeve when cough and wear a mask at all times
- Wash your hands frequently

1. Correspondence of Faculty Members and Students

Please do not travel to any part of Hubei Province (including both personal and business trips,) also, please avoid taking non-emergency and/or unnecessary trips to the other provinces or the autonomous regions of the People's Republic of China (as at February 6, 2020 in response to Overseas Safety Information published by Ministry of Foreign Affairs of Japan.)

When you plan any trips abroad, please ensure to check and pay attention to the most up-to-date information by accessing the following links;

- <http://www2.anzen.mofa.go.jp> (Ministry of Foreign Affairs of Japan)
- <http://www.forth.go.jp/topics/fragment1.html> (Ministry of Health, Labor and Welfare Quarantine Station)

In addition to above, please ensure to notify of your trip to the General Affairs Division officer (in case of a Faculty member) or the Educational Affairs Division officers at your faculty/school (in case of a student) prior to the trip.

Everyone who returns from any part of the People's Republic of China must have a 14-day leave from work or study/research and remain at home during this period. If a high-fever (more than 37.5°C/99.5°F) as well as respiratory symptoms appear during this 14-day period, avoid having contacts with others, ensure to wear a mask at all times, and take the following steps;

[A personnel who has returned from Hubei Province and/or Zhejiang Province or a personnel has had a contact with Hubei Province and/or Zhejiang Province residents]

It will be your duty to immediately consult with the “Help Line” at any Public Health Centre locations shown below. Then visit a medical institute with a referral of the Help Line. During your visit to the medical institute, please notify of your trip history to Hubei Province and/or Zhejiang Province or your possibility of having contacts with Hubei Province and/or Zhejiang Province residents.

[A personnel who has returned from other part of the People’s Republic of China than Hubei Province or Zhejiang Province and has not had a contact with Hubei Province and/or Zhejiang Province residents]

See a physician at any medical clinic promptly.

In both cases, please report to KU Health Centre at 096-342-2164 not only before and after your visitation at a medical clinic but also the diagnosis/the examination result.

## 2. Establishing the Crisis Management Headquarters for COVID-19

For the prevention and the controlling the spread of virus infection/transmission, KU has established the Crisis Management Headquarter.

Any decisions to be made by the Crisis Management Headquarter will be notified via e-mails or posted on University Portal.

To accommodate to the constantly-changing situation, the Headquarter will monitor the following “3. Assumable Future Events” contents closely, make appropriate decisions to each equivalent situation, and inform all staff members and students regarding the future countermeasure; therefore, please beware of any new information to be released.

## 3. Assumable Future Events

- ① “Restriction on People Migration” issued by WHO (Public Health Emergency of International Concern declared on January 30, 2020)
- ② A confirmed case or a suspected case found among the University staff members and students (including their co-living family members)
- ③ A suspected case of a secondary transmission/infection originated by a University staff member

## 4. KU’s Correspondence to the Above Events

- ① Restriction of business trips both inside of Japan and abroad

② and ③ Closure of classes and/or Closure of University

\* This is subject to change as each situation will be observed then an appropriate solution will be proposed

General Affairs Division

Ext. 3117 & 3118

List of Public Health Centres

Location	Phone Number	Hours of Operation (Wweekday/Holidays)
Ariake Public Health Centre	0968-72-2184	9 AM – 7 PM
Yamaga Public Health Centre	0968-44-4121	9 AM – 7 PM
Kikuchi Public Health Centre	0968-25-4138	9 AM – 7 PM
Aso Public Health Centre	0967-24-9030	9 AM – 7 PM
Mifune Public Health Centre	096-282-0016	9 AM – 7 PM
Uki Public Health Centre	0964-32-1207	9 AM – 7 PM
Yatsushiro Public Health Centre	0965-33-3229	9 AM – 7 PM
Minamata Public Health Centre	0966-63-4104	9 AM – 7 PM
Hitoyoshi Public Health Centre	0966-22-3107	9 AM – 7 PM
Amakusa Public Health Centre	0969-23-0172	9 AM – 7 PM
Kumamoto Public Health Centre	096-372-0705 096-364-3222	(Weekdays) 8:30 AM – 7 PM (Holidays) 9 AM – 7 PM
Public Health Emergencies Management Division at Kumamoto Prefectural Government Office (for general inquiries only)	096-333-2256	9 AM – 7 PM